

**TENTATIF PROGRAM
THE LEADERSHIP AND SUPERVISORY SKILLS PROGRAM**

DAY 1: 13 DECEMBER 2025 (SATURDAY)

TIME	SLOT/MODULE	NOTE
8:00 – 8:30 am	Introduction	Program Overview, Objektif, Ice Breaking & Trainer Introduction.
8:30 – 10:00 am 1 Hour 30 Minutes	Module 1: Leadership Competencies & Styles	Understanding Different Leadership Styles And Their Impact On Teamwork.
10:00 – 11:30 am 1 Hour 30 Minutes	Module 2: Communication & Organizational Politics	Mastering Effective Communication And Strategies To Navigate Workplace Politics.
11:30 – 1:00 pm 1 Hour 30 Minute	Module 3: Conflict, Crisis & Change Management	Developing Techniques For Conflict Resolution, Crisis Response, And Adaptability In Change
1:00 – 2:00 pm	Lunch Break	
2:00 – 3:30 pm 1 Hour 30 Minutes	Module 4: Case Study / Group Discussion	Engaging In A Practical Case Study Based On Modules 1–3 Concepts.
3:30 – 5:00 pm 1 Hour 30 Minute	Module 5: Role-playing & Action Learning	Practicing Leadership And Communication Through Interactive Role-play Exercises
5:00 – 6:00 pm	Break	
6:00 – 7:30 pm	Module 6: Team Dynamics & Decision-making	Exploring Team Structures, Roles, And Decision-making Strategies For Leaders
7:30 – 9:00 pm	Module 7: Motivation & Inspiring Teams	Techniques To Inspire, Empower, And Motivate Team Members Effectively
9:00 – 10:30 pm	Module 8: Time Management & AI In Leadership	Enhancing Time Management Efficiency And Understanding The Role Of AI In Leadership

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DAY 2 : 14 DECEMBER 2025 (SUNDAY)

TIME	SLOT/MODULE	NOTE
8:00 – 8:30 am	Recap Of Day 1	Review Of Lessons Learned And Key Reflections From Previous Day
8:30 – 10:00 am 1 Hour 30 Minutes	Module 9: Group Discussion & Action Planning	Creating Practical Action Plans Based On Modules 6–8 Concepts.
10:00 – 11:30 am 1 Hour 30 Minutes	Module 10: Coaching & Mentoring Session	Personalized Coaching And Performance Feedback From The Trainer
11:30 – 12:30 pm	Lunch Break	
12:30 – 2:00 pm	Q&A And Closing Remarks	Summary Of The 2-day Program, Key Takeaways

END OF PROGRAM : THE LEADERSHIP AND SUPERVISORY SKILLS PROGRAM